



MUNICIPALITY OF
South Bruce

Summer Student Public Works Labourer

The Municipality of South Bruce is seeking to fill 1 position in our Public Works department for the role of Summer Student Public Works Labourer. This role involves operating equipment and power tools while performing maintenance activities to ensure the proper upkeep of the Municipal Road, Bridge, and Landfill infrastructure. The ideal candidate must be willing to work in all weather conditions and hold a valid “G2 or G” driver’s license.

The Public Works Student position will work 44 hours per week: Mon – Thurs 7am - 4:30pm & Fridays 7am – 3:30pm.

Interested candidates are invited to apply by submitting their resume with covering letter **by 12:00pm Noon on April 25, 2025**, to:

Municipality of South Bruce
Attn: Laura Kennedy
21 Gordon St E.
PO Box 540
Teeswater, Ontario
N0G 2S0

Email: lkennedy@southbruce.ca

We thank all applicants who apply, however, only those considered for an interview will be acknowledged. The Municipality of South Bruce is an Equal Opportunity Employer. Information obtained during this recruitment process is collected for candidate selection only and is protected by the Municipal Freedom of Information Act. In accordance with Accessibility for Ontarians with Disabilities Act. We are committed to inclusive, barrier-free recruitment and selection processes and work environments. If you are contacted for a job opportunity, please advise the Human Resources Assistant of any accommodation needed to ensure you have access to a fair and equitable process. Any information received relating to accommodation will be addressed confidentially.



POSITION DESCRIPTION

POSITION TITLE:	Summer Student Public Works Labourer (vacant)	
DEPARTMENT:	Public Works	SALARY GROUP: Casual Wage Grid
GENERAL SUPERVISOR:	Lead Hand, Public Works Superintendent	Roads/Public Works Student Labourer
POSITIONS SUPERVISED:	N/A	

POSITION SUMMARY:

Under the general supervision of the Lead Hand or Public Works Superintendent, this role involves operating equipment and power tools while performing maintenance activities to ensure the proper upkeep of the Municipal Road, Bridge, and Landfill infrastructure.

MAJOR TASKS AND RESPONSIBILITIES:

The Summer Student is assigned various tasks according to priorities, plans, capabilities and experience of the operator.

PRINCIPAL RESPONSIBILITIES:

- 1) Carries out work assignments, using a variety of vehicles and equipment, hand and power tools. Responsible for the safe, effective use of equipment and using the correct equipment to perform all jobs.
- 2) Expected to use initiative and judgement when on the road and is expected to operate without direct supervision when the task has been defined. Observes hazards and reports them to the Lead Hand or Public Works Superintendent.
- 3) Maintains equipment, vehicles and tools in safe operating conditions.
- 4) Responsible for polite, tactful relations with the public.
- 5) Works in accordance with the provisions of applicable Health and Safety legislation and the Municipality's policies and procedures related to Occupational Health and Safety.
- 6) Undertakes training in public works methods and the use of special or new equipment.
- 7) Operate municipal equipment as directed by the Lead Hand or Public Works Superintendent.
- 8) Working with other municipal employees to maintain equipment fleet including tasks like cleaning and performing minor servicing duties. These tasks encompass washing, waxing, vacuuming, greasing, changing oils and filters.
- 9) Working with other municipal employees to maintain municipal buildings in a neat and orderly condition.
- 10) Performs other related duties as assigned by the Lead Hand and/or Public Works Superintendent.

